



जहाँ है हरियाली ।  
यहाँ है खुशहाली ।।



सत्यमेव जयते



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भारत सरकार

GOVERNMENT OF INDIA  
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय  
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE

भारतीय प्राणि सर्वेक्षण  
Zoological Survey of India  
प्राणि विज्ञान भवन  
Prani Vigyan Bhawan  
एम ब्लॉक, न्यू अलीपुर,  
'M' Block, New Alipore  
कोलकाता/Kolkata – 700 053

## Circular No. 2 /2019

Officers and members of staff belonging to Head Quarters Office, ZSI, Kolkata, at present have been residing at place(s) other than their permanent residential address(s) recorded in their respective service books/office records are hereby requested to furnish their present residential address(s) along with specific date from which they are residing at such present address(s) to **Establishment Section within 3 (three) working days** enabling this office to furnished the same to inspecting audit team taking up the accounts of ZSI from 01.02.2019 to 25.02.2019. This may be treated as most urgent.

This is issued under approval of Director, Zoological Survey of India, Kolkata.

(G. Maheswaran)

Scientist-E & Head of Office

Date: 7<sup>th</sup> February, 2019

Copy to:-

1. The P.A. to Director, Zoological Survey of India, Kolkata.
2. The Head of Office, ZSI, New Alipore, Kolkata.
3. The Divisional-in-Charge, Lower Invertebrate Division, Zoological Survey of India, Kolkata.
4. The Divisional-in-Charge, Crustacea Division, Zoological Survey of India, Kolkata.
5. The Divisional-in-Charge, Malacology Division, Zoological Survey of India, Kolkata.
6. The Divisional-in-Charge, Entomology A, Zoological Survey of India, Kolkata.
7. The Divisional-in-Charge, Entomology B, Zoological Survey of India, Kolkata.
8. The Divisional-in-Charge, Cytotaxonomy Research Laboratory, Zoological Survey of India, Kolkata.
9. The Divisional-in-Charge, Museum & Taxidermy Division, Zoological Survey of India, Kolkata.
10. The Divisional-in-Charge, Fauna Division, Zoological Survey of India, Kolkata.
11. The Divisional-in-Charge, Identification & Advisory Division, Zoological Survey Of India, Kolkata.
12. The Divisional-in-Charge, Computer Centre, Zoological Survey of India, Kolkata.
13. The Divisional-in-Charge, Publication Division, Zoological Survey of India, Kolkata.
14. The Divisional-in-Charge, Faunal Database and GIS Division, Zoological Survey of India, Kolkata.

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15. The Divisional-in-Charge, Ecology and Conservation Division, Zoological Survey of India, Kolkata.
16. The Divisional-in-Charge, Molecular Systemetic Division, Zoological Survey of India, Kolkata.
17. The Divisional-in-Charge, Library Section, Zoological Survey of India, Kolkata.
18. The Divisional-in-Charge, Arachnology Division, Zoological Survey of India Kolkata.
19. The Divisional-in-Charge, Fish Division, Zoological Survey of India, Kolkata.
20. The Divisional-in-Charge, Herpetology Division, Zoological Survey of India, Kolkata.
21. The Divisional-in-Charge, Higher Chordata Division, Zoological Survey of India, Kolkata.
22. The Divisional-in-Charge, Field Survey & Palaeozoology Division, ZSI, Kolkata.
23. The Divisional-in-Charge, Training & Extension Division, Zoological Survey of India. Kolkata.
24. The Officer-in-Charge, Art Section, Zoological Survey of India. Kolkata.
25. The Officer-in-Charge, Photography Section, Zoological Survey of India, Kolkata.
26. The Officer-in-Charge, Technical Section, Zoological Survey of India, Kolkata.
27. The Officer-in-Charge, Hindi Unit, Zoological Survey of India, Kolkata.
28. The Jr. Administrative Officer (Genl.), Zoological Survey of India, Kolkata.
29. The Jr. Administrative Officer (Estt.), Zoological Survey of India, Kolkata.
30. The Jr. Administrative Officer (C&A), Zoological Survey of India, Kolkata.
31. The Drawing & Disbursing Officer, Zoological Survey of India, Kolkata.
32. The P.A. to the Director, Zoological Survey of India, Kolkata.
33. The Stores Officer, Zoological Survey of India, Kolkata.
34. The Publication & Production Officer, ZSI, Kolkata.
35. The Officer-in-Charge, Envis & Website, Zoological Survey of India, Kolkata, with a request to upload the same in departmental Website.
36. The President, ZSIEA (NG), ZSI, Kolkata.
37. The President, ZSIEA, ZSI, Kolkata.
38. Notice Board, New Alipore Building, Zoological Survey of India, Prani Vigyan Bhawan, 'M' Block, New Alipore, Kolkata – 700 053.
39. Notice Board, Fire Proof Spirit Building, ZSI, 27, J.L. Nehru Road, Kolkata. – 700020.

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