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GOVT. OF INDIA
MINISTRY OF ENVIRONMENT AND FORESTS
ZOOLOGICAL SURVEY OF INDIA
OFFICE OF THE DIRECTOR
PRANI VIGYAN BHAVAN, M BLOCK
NEW ALIPUR, KOLKATA - 700 053

No.22-15/1/2009-10-Store.s.

Date: 01.02.2010

TENDER NOTICE

Sealed tenders are invited under Two-bid system (Part-I TECHNICAL BID & Part-II COMMERCIAL BID) from reputed manufacturers or their accredited/sole selling agents for "Supply, Installation and Satisfactory Demonstration" of the following items.

Sl. No.	DESCRIPTION OF ITEMS	Qty	EMD	Last date for submission of Tenders
1	Face up scanners	15	@2%	22.02.2010
2	GPS	50	of	
3	GIS Software	8	total value	14.30 Hrs.
4	DNA Fingerprinting Tools	As in Tender	of each item	

Tender Documents can be downloaded from the websites of the Zoological Survey of India (<http://zsi.gov.in>) / Ministry of Environment & Forests (<http://moef.gov.in>) / Tender website of Govt. of India (<http://tenders.gov.in>). A fee of Rs. 1000/- (Rupees one thousand only), towards the cost of the tender document, along with the EMD may be enclosed in the form of separate Demand Drafts drawn in favour of the FAO (BSI/ZSI), Kolkata and submitted along with the Part I-Technical BID.

Deputy Director & Head of Office
Tele fax: 033 2400 8595, 2400 6893

**TENDER DOCUMENT FOR SUPPLY, INSTALLATION, COMMISSIONING AND
SATISFACTORY DEMONSTRATION OF SCIENTIFIC EQUIPMENTS ETC.**

Date of Advertisement	02/02/2010
Pre-bid meeting	12/02/2010 at 15.00 Hrs.
Last date for submission of tenders	22.02.2010 14.30 Hrs.
Date of opening of bids 1. Technical 2. Financial	(Same as above) 22/02/2010 at 15.30 Hrs. 25/02/2010 at 16.00 Hrs.
Address for Communication	Zoological Survey of India Office of the Director Prani Vigyan Bhawan, M Block, New Alipur Kolkata – 700053 Telefax : 033 2400 8595 , 033 2400 6893
Address for Contact	Deputy Director and Head of Office Office of the Director Prani Vigyan Bhawan, M Block, New Alipur Kolkata – 700053 Telefax : 033 2400 8595

TECHNICAL SPECIFICATION

1. FACE-UP SCANNERS

Type	Desktop color book scanner for face-up originals
Scanning System	Rotary lens scanning system
Document Type	Book, sheet, 3D objects
Document size	Maximum effective area: 18 inches x 24 inches
Book mode/sheet mode :	
Spread	18x24, 17x22, 14x22, 12x18, 14x17, 11x17, 11x14, 8.5x14, 8.5x11, 5.5x8.5
Single	12x18, 11x17, 11x14, 8.5x14, 8.5x11, 7x8.5, 5.5x8.5
Split	12x18x2, 11x17x2, 11x14x2, 8.5x14x2, 8.5x11x2, 7x11x2, 7x8.5x2, 5.5x8.5x2
3D Mode	Yes
Document Thickness	2 inches or less
Resolution	up to 600 dpi
Light source	fluorescent lamp 28W x 2
Scan Mode	24 bit – color, 8 bit – grey scale, 1 bit – black and White
Auto Book Correction Function	Curved text line correction, Text Compression correction
Editing Functions	Centre erase, Frame masking, Finger masking, Centering
Interface	USB 2.0 High speed
Device Driver	TWAIN 32 compliant
OS Compatibility	32 bit Operating system, Windows 2000, Windows XP & Vista
Accessories	Glass Plate Unit, Angle Book Holder,
Manual Switch	

2. GPS RECEIVER

- Rugged, touch screen, handheld
- High sensitivity and accuracy
- Color display
- Wireless data sharing
- Preloaded maps
- Barometric altimeter
- microSD card slot
- Comatability with SLR cameras

3 GIS SOFTWARE

A. Capable to perform

- Data management including systems integration, territory area management, and constituent management
- Planning and analysis such as forecasting and risk analysis/spatial analysis
- Business operations such as monitoring and tracking; field data collection; inspections, maintenance and operations; and routing
- Situational awareness including decision support and customer/public access
- Data Creation including 2D and 3D editing/ Data integration/
- Create Manage and Visualize Time-Aware Data
- Integration with Imageries
- Server-based

B. Image Analysis Software capable to perform

- Advanced remote sensing analysis
- Feature analysis such as 2D and 3D features from imageries and scanned maps
- LIDAR analyst and interoperability with GIS software
- Raster to Vector convertibility
- Manage data via web and connected topology and attribute data in an internet
- Mosaic images, correct atmospheric phenomenon
- Server-based

4. DNA FINGERPRINTING TOOLS :

SI. No.	Instruments
1	pH meter (Digital 0.0 – 14.00 range, pH accuracy 0.005, pH resolution 0.001, Digital temperature compensation, the instrument should include combination pH electrode with BNC out put and Manual
2	Table top Centrifuge (1000 rpm to 10,000 rpm with cooling) Fixed angle rotor for 1.5/2 ml tubes places or more and adopter for 0.5 & 0.2 ml tubes Timer : for atleast 99 min. and hold, Temp -10 ⁰ – 40 ⁰ C
3	Centrifuge sequencing plate
4	Weighing balance (Digital, analytical) min 0.01 mg cap at least 180 g, weighing pan diameter 80 mm)
5	Spectrophotometer : UV/ Visible Spectrophotometer (Wave length 200 to 800 nm, xelon flash lamp, spectral band width, display alpha numeric LCD Display with cuvettes and storage memory.
6.	Micropipettes 5 sets
7.	Gel Tank
8.	Gel Documentation Fully automated microprocessor controlled gel documentation and image analysis system for all light and UV fluorescence application with following components Dark Room (Computer controlled, built in UV transilluminator), high resolution CD Camera (Shutter speed V 1/60 to 1/10,000) Pixel density : 768(h) X 692 (v) or more with motorized zoom lens, UV/1R filter for UV & white light application, softwares for analysis
9	Deep Freezer -70°C
10	Freezer -30°C
11	Ice making machine
12.	Refrigerator BSI Solid Door Laboratory Freezer/Refrigerator MPR-414F: 14.9 cu. ft.
13	RT PCR A dedicated multicolor real time pcr system (excitation and emission) with latest generation peltier based 96 well plate in built PCR to support.

	<p>The instrument must utilize a tungsten-halogen lamp, a cooled charge coupled device (CCD) camera, and a minimum four-position emission filter wheel, for multiple wavelength detection.;</p> <p>The wavelength detection should be in the range of 450 – 660 nm.</p> <p>Should be able to use the industry standard 96-well PCR platform that supports 96-well plates, 8-strip or individual 0.2ml tubes.</p> <p>The linear dynamic range should be minimum of 5 logs.</p> <p>The instrument should use algorithms like.</p> <p>The instrument should be capable of multi-colour detection.</p> <p>The instrument should be capable of performing multiplex assays.</p> <p>Fluorescences jmnjazmnc jmnjazmnc ce measurement should be done for 9 points per cycle (clipped data average of 3 points) over the entire PCR cycle – Denaturation, Annealing and Extension.</p> <p>Software should automatically call the threshold cycle, generate standard curve and give quantitative results. The data should be exportable to MS Excel software.</p> <p>The system should be supplied with primer designing software that designs probes and primers in a manner such that PCR is carried out under Universal thermal cycling parameters irrespective of template DNA.</p> <p>The System should offer a chemical installation kit using which a 2fold resolution for a single copy gene could be demonstrated during installation with over 99% confidence level. Installation kit should includes: TaqMan Rnase P instrument verification plate, Spectral dye calibration kit with TaqMan universal master mix.</p> <p>The instrument must support homogeneous reaction chemistries such as the Fluorogenic 5' nuclease assay using TaqMan® probes and the SYBR® Green I double stranded DNA binding dye chemistry</p>
14	PCR Hood
15	<p>Sequencing Analysis with computing facilities</p> <p><i>Hardware</i> High End processor system</p> <p><i>Software</i></p> <ol style="list-style-type: none"> 1. Gene Mapper® Software v4.0 Initial License 2. Gene Spring GT Standalone 3Year License 3. Gene Spring GT Standalone 1Year License

	4. Mega BACE Genetic Profiler Software Suite v2.2
16	PCR Machines
17	DNA Electrophoretic Unit (Vertical) for protein medium size (with accessories power supply)
18	Horizontal Laminar flow with HEPA filters, built in germicidal light with timer, input, power supply 230 Vltz 50 Hz
19	Biophotometer
20	Autoclave
21	Circulating water bath ambient to 85 C, stainless steel inner tank, display digital
22	Any other items not mentioned above related to DNA fingerprinting tools (to be specified the need)
23	Micropipettes (0.01 microleter to 1 microliter), (2 microliter to 10 Microliter), Microtubes, DNA extraction kits, required softwares for analysis
24	<p>DNA Sequencer</p> <p>The instrument must be a four capillary, fluorescence-based, capillary electrophoresis Genetic analysis systems. It must be fully automated from polymer loading and replacement, DNA separation, detection, and data analysis. Pathways for up-gradability to 16 capillaries to meet future requirement.</p> <p>Run conditions must be optimized for several applications, such as de novo or comparative sequencing, Microseq microbial identification for bacteria and fungal, fragment analysis applications including microsatellite analysis, Linkage mapping study, Mutation / heterozygote Detection, SAGE, Plant AFLP/Microbial AFLP, LOH, SNP Validation and SNP screening, Microbial identification based on 16S RNA. A Full compliment of chemistry kits, software's, and accessory products should be available from the vendor.</p> <p>Capillary Electrophoresis technology that employs capillary array that use bare silica capillaries with a useful life exceeds 150 runs. Employs latest generation polymers and latest generation chemistry, optimized for its performance for medium to high throughput DNA sequencing and fragment analysis requirements.</p> <p>The system should have choice of capillaries with different lengths and choice of polymer for variety of applications. The system should be also</p>

	<p>capable of 'one polymer one array' for both sequencing as well as fragment analysis applications and also able to run both applications on the same plate.</p> <p>The Detection Technology—composed of a spectrograph and a peltier-cooled charged coupled device (CCD) to provide simultaneous multicolor detection. Software generated "Virtual filters" for optimal signal detection of a given fluorescent dye-set with a feature to use new chemistries and dye sets as they become available without requiring changes in the optical hardware.</p> <p>The system must be able to detect and analyze 5-Fluorescent dyes simultaneously.</p>
25	<p>3100-Avant Genetic Analyzer The upgradeable, four-capillary 3100-Avant Genetic Analyzer gives you the sophisticated automation and superior performance of the 3100 system, with acquisition and operating costs tailored to a growing research lab.</p>
26	<p>3500xL Genetic Analyzer The 3500xL 24-capillary platform can run a wide variety of applications, including <i>de novo</i> sequencing and resequencing (mutational profiling), as well as microsatellite analysis, MLPA™, LOH, MLST, AFLP® and SNP validation or screening. The majority of applications can be run on a single polymer and capillary array. The 3500 Series Data Collection Software integrates seamlessly with several downstream software packages to provide comprehensive analysis of genetic data.</p>
27	<p>3730 DNA Analyzer The 48-capillary 3730 DNA Analyzer is the Gold Standard in medium-to-high throughput genetic analysis. Use this for DNA fragment analysis applications such as microsatellites, AFLP, SNP analysis, mutation detection and traditional DNA sequencing. Get the highest quality data at a low cost per sample. This is upgradeable to 96 capillaries.</p>

SUPPLY AND INSTALLATION : Items related to entire DNA Analytic Laboratory :

- 1. Kolkata 2. Hyderabad 3. Dehradun 4. Pune 5. Chennai**

Specimen Collection/Preservation Tissue Sampling/Handling unit at Kolkata, Dehradun, Calicut, Chennai, and Pune

**TENDER SUPPLY, INSTALLATION, COMMISSIONING AND SATISFACTORY
DEMONSTRATION OF SCIENTIFIC EQUIPMENTS ETC.**

INVITATION FOR BIDS

1. Director, Zoological Survey of India, Kolkata, invites sealed bids **separately** for each item in **two parts (Part I - Technical & Part II - Financial)** from manufacturers, their specifically authorised dealers and Indian Agent of Foreign principals, if any, for purchase of equipments, / development of conservatory as listed below:
2. Interested Bidders may obtain further information from the Deputy Director & Head of the Office, Zoological Survey of India, Kolkata -700 053.
3. The bidding documents can be downloaded directly from the ZSI website [<http://zsi.gov.in>, <http://moef.nic.in/> and <http://tenders.gov.in/>]. The Technical Bid (Part 1) should be accompanied by the cost of bidding documents as indicated above and the EMD. The bids must reach this office on or before due date ;16.02.2010 up to 14.30 Hrs. and shall be opened on the same day at 15.30 Hrs.
4. All bids must be accompanied by a bid security as specified above and must be delivered to the above office at the date and time indicated above. Technical and Financial Bids will be opened in the presence of Bidders' representatives who choose to attend on the specified date and time. In the event of the date specified for bid receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed time.
5. The Director, Zoological Survey of India reserves the right to accept or reject any or all tenders either in part or in full or to split the order without assigning any reasons there of.
6. The detailed tender document can also be viewed on our website.

INSTRUCTIONS TO BIDDER

A. Introduction

1. Eligibility of Bidders

- 1.1 This Invitation for Bids is open to all manufacturers or their dealers specifically authorised by the manufacturers to quote on their behalf for this tender as per manufacturer's authorization form and Indian agents of foreign principals, if any.
- 1.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Bids.

2. Cost of Bidding

- 2.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and "the Purchaser", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

B. The Bidding Documents

3. Cost of Bidding Documents

- 3.1 Interested eligible bidders can download the tender documents from the Website [<http://zsi.gov.in>, <http://moef.nic.in/> and <http://tenders.gov.in/>. Rs 1000/= (Rupees one thousand only) towards the cost of tender documents (Non refundable) is to be deposited in the form of demand draft drawn in **favour of PAO (BSI/ZSI) payable at Kolkata** along with the Part I: Technical Bid. The Technical Bid document should also be accompanied by the **EMD @ 2%** of the total value of the item in the form of a **Demand Draft** in favour of the PAO (BSI/ZSI) payable at Kolkata **or Bank Guarantee valid for six months**.

4. Content of Bidding Documents

- 4.1 The goods required, bidding procedures and contract terms are prescribed in this bid document which includes the following:
 - (a) Notice inviting tender
 - (b) Instructions to Bidder;
 - (c) General Conditions of Contract (GCC);
 - (d) Special Conditions of Contract (SCC);
 - (e) Technical Specifications;
 - (f) Performance Security Form;
 - (g) Performance Statement form
 - (h) Service Support details;
 - (i) Bid form;
 - (j) Bid Security Form;
 - (k) Manufacturer's Authorisation Form
 - (l) Qualification requirements;

The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.

4.2 Amendment of Bidding Documents

- 4.2.1 At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by amendment.
- 4.2.2 All prospective bidders who have received the bidding documents will be notified of the amendment in writing or by cable or by fax, or by e mail and will be binding on them.
- 4.2.3 In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Purchaser, at its discretion, may extend the deadline for the submission of bids.
- 4.2.4 Any queries/clarifications regarding the contents of the Bidding Documents should be addressed to the Purchaser well in advance and should be received in this office not later than 30 days prior to the deadline for submission of bids. Queries/clarifications should be sent in advance by Post/FAX/e-mail. The Purchaser may, at its discretion, convene a pre-bid conference to clarify such queries/clarifications at any time prior to the deadline for submission of bids.

C. Preparation of Bids

5. Language of Bid

- 5.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid and exchanged by the Bidder and the Purchaser, shall be written in **Hindi or English language**.

6. Documents Comprising the Bid

The bid is required to be submitted in two parts. One part is the Technical Bid (Part I) and the second part is the Financial Bid (Part II)

- 6.1 (A) The Technical Bid prepared by the Bidder shall include the following without indicating the price in the bid form:
- (a) Bid security as specified in the Invitation to Bids.
 - (b) Service support details form;
 - (c) Performance Statement Form;
 - (d) Documentary evidence establishing that the bidder is eligible to bid and is qualified to perform the contract if its bid is accepted.
 - (e) Bid form.
 - (f) Cost of bidding documents as specified in the bidding documents.

- (B) The priced bid shall comprise the techno commercial bid with price indicated in the bid form.

7. Bid Prices

7.1 The Bidder shall indicate the unit prices and total bid prices of the goods it proposes to supply under the order and enclose it with the priced bid.

7.2 Prices indicated shall be entered separately in the following manner (For indigenous items):

(i) The price of the goods, quoted, including all duties and sales and other taxes already paid or payable, should be F.O.R. destination.

(ii) Any Indian duties, sales and other taxes which will be payable on the goods if this Contract is awarded; the price for inland transportation, insurance and other local costs incidental to delivery of the goods to their final destination;

Note: Rates quoted should indicated break-up of all items like packing, forwarding, freight, insurance charges, taxes etc. failing which the rates quoted shall be considered as all final all-inclusive rate.

7.3 Prices indicated shall be entered separately in the following manner (For imported items):

(i) The price of the goods, quoted FOB port of shipment.

(ii) The price for inland transportation, insurance and other local costs incidental to delivery of the goods up to their port of despatch.

7.4 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account.

8. Bid Currencies

8.1 Prices shall be quoted in Indian Rupees or in freely convertible foreign currency.

9. Documents Establishing Bidder's Eligibility and qualifications

9.1 The bidder shall furnish, as part of its bid, documents establishing the bidders' eligibility to bid and its qualification to perform the contract if its bid is accepted

9.2 That the bidder meets the qualification criteria listed in bidding documents.

10. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents

10.1 The documentary evidence of the goods and services eligibility shall consist of a statement on the country of origin of the goods and services offered which shall be confirmed by a certificate of origin at the time of shipment.

- 10.2 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings and data, and shall consist of:
- (a) A detailed description of the essential technical and performance characteristics of the goods;
 - (b) A list giving full particulars, including available sources and current prices, of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period of two years, following commencement of the use of the goods by the Purchaser; and
 - (c) An item-by-item commentary on the Purchaser's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications.
- 10.3 For purposes of the commentary to be furnished pursuant to above, the Bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers designated by the Purchaser in its Technical Specifications are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names and/or catalogue numbers in its bid, provided that it demonstrates to the Purchaser's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

11. Bid Security

- 11.1 The Bidder shall furnish, as part of its bid, a bid security for an amount as specified in the Invitation for Bids.
- 11.2 The bid security is required to protect the Purchaser against the risk of Bidder's conduct, which would warrant the security's forfeiture.
- 11.3 The bid security shall be in Indian Rupees and shall be in Demand Draft in favour of PAO (BSI/ZSI) payable at Kolkata. **Firms registered with DGS&D and NSIC who are exempted from payment of EMD are allowed exemption from payment of EMD if the product being quoted is actually manufactured by them and the product is registered with these agencies. Firms registered with these agencies selling products of other companies and not manufacturing the products being quoted by them are not allowed exemption from payment of EMD.** To avail EMD exemption, the firms should submit a legible photocopy of valid Registration Certificate of the products manufactured and registered with DGS&D and NSIC in a separate envelope along with the tenders.
- 11.4 Any bid not secured in accordance with Clauses 11.1 and 11.3 above will be rejected by the Purchaser as non-responsive.
- 11.5 Unsuccessful bidder's bid security generally will be discharged/returned not later than 15 days after the expiration of the period of bid validity or placement of order which ever is later.
- 11.6 The successful Bidder's bid security will be discharged upon the Bidder furnishing the performance security. The Bid security should be kept valid until then.
- 11.7 The bid security may be forfeited:

- (a) If a Bidder withdraws, modifies, revises, deviates, its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- (b) In case of a successful Bidder, if the Bidder fails to furnish order acceptance within **7 days** and/or fails to furnish Performance Security.

12. Period of Validity of Bids

- 12.1 Bids shall remain valid for **120 days** after the date of bid opening prescribed by the Purchaser. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.
- 12.2 In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by cable, telex, fax or e mail). The bid security provided under Clause 11 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.
- 12.3 Bid evaluation will be based on the bid prices without taking into consideration the above corrections.

13. Format and Signing of Bid

- 13.1. The Bidder shall submit the item-wise bids in two separate envelopes. One envelop shall contain Technical Bid and the other shall contain the Financial, superscribed accordingly and the name of the item.
- 13.2 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All pages of the bid, except for unamended printed literature, shall be initiated by the person or persons signing the bid.
- 13.3 Any interlineations, erasures or overwriting shall be valid only if the persons or persons signing the bid initial them.
- 13.4 The Bidder shall furnish information on commissions or gratuities, if any paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract as per the bid form.

D. Submission of Bids

14. Sealing and Marking of Bids

- 14.1 The bidder shall seal the Technical Bids and Financial Bids in two Separate envelopes duly marked as "Technical Bid" and "Financial Bid". Both the envelopes shall then be sealed in one outer envelope.
- 14.2 The inner and outer envelopes shall:
 - (a) Be addressed to the Purchaser at the following address:

**Zoological Survey of India
Office of the Director
Prani Vigyan Bhawan, M Block,
New Alipur, Kolkata – 700053**

(b) Bear the Tender No., due date and a superscribed "Do not open before 16.02.2010, 14.30 Hrs.

14.3 If the outer envelope is not sealed and marked as required in Clause 14.2, the Purchaser will assume no responsibility for the bid's misplacement or premature opening.

14.4 Bids submitted by Telex, Cable, Fax or e-mail bids will be rejected.

15. Deadline for Submission of Bids

15.1 Bids must be received by the Purchaser at the address specified under Clause 14.2 no later than the time and date specified in the Invitation for Bids. In the event of the specified date for the submission of Bids being declared a holiday for the Purchaser, the Bids will be received up to the appointed time on the next working day.

15.2 The Purchaser may, at its discretion, extend this deadline for submission of bids by amending the bid documents in accordance with Clause 4, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

16. Late Bids

16.1 **Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser, pursuant to Clause 15, will be rejected and/or returned to the Bidder.**

17. Modification and Withdrawal of Bids (Prior to deadline only)

17.1 The Bidder may modify or withdraw its bid after the bid's submission; provided that written notice of the modification or withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids.

17.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of Clause 14. A withdrawal notice may also be sent by telex or cable or fax or e mail but followed by a signed confirmation copy, post marked not later than the deadline for submission of bids.

17.3 No bid may be modified subsequent to the deadline for submission of bids.

17.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the bid form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to Clause 11.7.

E. Opening and Evaluation of Bids

18. Opening of Bids by the Purchaser

18.1 The Purchaser will open all Technical Bids, in the presence of Bidders' representatives who choose to attend, as per the schedule given in invitation to bids. Financial Bids of only Technically Qualified bidders will be opened on 22.02.2010 at 12.00 Hrs. (IST). The Bidders' representatives who are present shall sign the quotation opening sheet evidencing their attendance. In the event of the specified

date of Bid opening being declared a holiday for the Purchaser, the Bids shall be opened at the appointed time and location on the next working day.

18.2 The bidders' names, bid modifications or withdrawals, specifications, and the presence or absence of requisite bid security and such other details as the Purchaser, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bid.

18.3 Bids (and modifications sent pursuant to Clause 17.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances.

19. Clarification of Bids

19.1 During evaluation of bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. However, no negotiation shall be held except with the lowest bidder.

20. Preliminary Examination

20.1 The Purchaser will examine the bids to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order. Bids from suppliers, without proper Authorization from the manufacturers and from Indian agents without DGS&D Registration Certificate in case the items fall under the restricted list of the current EXIM policy shall be treated as non-responsive and rejected.

20.2 Arithmetical errors in the priced bids will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its bid will be rejected. If there is a discrepancy between the price quoted in words and figures, the **rate quoted in words will be taken as final** and shall be binding on the agency.

20.3 The Purchaser may waive any minor informality, non-conformity, or irregularity in a bid, which does not constitute a material deviation, provided such a waiver, does not prejudice or affect the relative ranking of any Bidder.

20.4 Prior to the detailed evaluation, the Purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one, which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from or objections or reservations to critical provisions such as those concerning Bid Security/ Performance Security, Warranty, Force Majeure, Applicable law and Taxes & Duties, etc., will be deemed to be a material deviation.

20.5 If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

21. Conversion to Single Currency.

21.1 To facilitate evaluation and comparison, the Purchaser will convert all bid prices expressed in the amounts in various currencies in which the bid prices are payable to Indian Rupees at the selling exchange rate established by any bank in India as notified in the Newspapers on the date of bid opening.

22. Evaluation & comparison of bids

For the bids surviving the technical evaluation which have been found to be responsive the evaluation & comparison shall be made as under

22.1 For indigenous offers.

The final landing cost of purchase after all discounts, freight, forwarding, insurance, taxes etc. shall be the basis of evaluation.

22.2 For imported offers.

The FOB price shall be the basis of evaluation.

Note: Rates quoted should indicated break-up of all items like packing, forwarding, freight, insurance charges, taxes etc. failing which the rates quoted shall be considered as all final all-inclusive rate.

23. Contacting the Purchaser

23.1 Subject to Clause 19, no Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the purchaser, it should do so in writing.

23.2 Any effort by a Bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.

24. Post qualification

24.1 In the absence of pre-qualification, the Purchaser will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.

24.2 The determination will take into account the Bidder's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder as well as such other information as the Purchaser deems necessary and appropriate.

24.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid.

25. Award Criteria

25.1 The Purchaser will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest

evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

26. Purchaser's right to vary Quantities at the Time of Award

26.1 The Purchaser reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

27. Purchaser's right to accept Any Bid and to reject any or All Bids

27.1 The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Purchaser's action.

28. Notification of Award

28.1 Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing by registered letter or by cable or telex or fax or e-mail that the bid has been accepted by way of a Purchase Order.

28.2 Upon the successful Bidder's furnishing of performance security pursuant to Clause 29, the Purchaser will generally notify each unsuccessful Bidder and will discharge its bid security, pursuant to Clause 11.

29. Performance Security

29.1 Within 7 days of the receipt of notification of award/purchase order from the Purchaser, the successful Bidder shall furnish the performance security, in the Performance Security Form provided in the bidding documents.

29.2 Failure of the successful bidder to accept the order shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security and call for new bids.

30. Order Acceptance

The successful bidder should submit Order acceptance of the Purchase Order within 7 days from the date of issue, failing which it shall be presumed that the vendor is not interested and his bid security is liable to be forfeited.

GENERAL CONDITIONS OF CONTRACT

1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- a. "The Order" means the Purchase Order placed by the Purchaser including all the attachments and appendices thereto and all documents incorporated by reference therein and all amendments of the purchase order.
- b. "The Contract Price" means the price payable to the Supplier under the Order for the full and proper performance of its contractual obligations;
- c. "The Goods" means all the equipment, machinery, and/or other materials, which the Supplier is required to supply to the Purchaser under the Contract;
- d. "Services" means services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other obligations of the Supplier covered under the Contract;
- e. "GCC" mean the General Conditions of Contract contained in this section.
- f. "SCC" means the Special Conditions of Contract.
- g. "The Purchaser" as specified in Special Conditions of Contract.
- h. "The Purchaser's country" is "India".
- i. "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
- j. "Day" means calendar day.

2. Application

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions in other parts of the Contract.

3. Standards

3.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standard appropriate to the Goods' country of origin and such standards shall be the latest issued by the concerned institution.

4. Use of Contract Documents and Information

- 4.1 The Supplier shall not, without the Purchaser's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Supplier in performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far, as may be necessary for purposes of such performance.
- 4.2 The Supplier shall not, without the Purchaser's prior written consent, make use of any document or information enumerated in GCC Clause 4.1 except for purposes of performing the Contract.
- 4.3 Any document, other than the Contract itself, enumerated in GCC Clause 4.1 shall remain the property of the Purchaser and shall be returned (in all copies) to the Purchaser on completion of the Supplier's performance under the Contract if so required by the Purchaser.

5. Patent Rights

- 5.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods or any part thereof in India.

6. Submission of the bids.

- 6.1 All bids complete in every respect must reach this office within the last date and time of receipt of bid. No extension shall be allowed for any reason what so ever. Late tenders, Tenders received without Bid security/Earnest Money, cost of bidding documents, if applicable etc. shall be rejected.
- 6.2 Tender documents are available on the website specified in Invitation for bids. Interested bidders may download directly from this website, as indicated in invitation for bids. The Purchaser is not liable for late receipt of the tender documents.

7. Performance Security

- 7.1 Within 7 days of receipt of the notification of contract award/purchase order, the Supplier shall furnish performance security in the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- 7.3 The Performance Security shall be a demand draft in favour of the purchaser.
- 7.4 The performance security will be discharged by the Purchaser and returned to the Supplier not later than 60 days following the date of completion of the Supplier's performance obligations, including any warranty obligations, unless specified otherwise in SCC.
- 7.5 In the event of any contract amendment, the supplier shall, within 7 days of

receipt of such amendment, furnish the amendment to the performance security, rendering the same valid for the duration of the contract, as amended for further period of 60 days thereafter.

8. Inspections and Tests

- 8.1 The Purchaser or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Purchaser. SCC and the Technical Specifications shall specify what inspections and tests if any, the Purchaser requires and where they are to be conducted. The Purchaser shall notify the Supplier in writing in a timely manner of the identity of any representatives retained for these purposes.
- 8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at the point of delivery and/or at the Goods final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data - shall be furnished to the inspectors at no charge to the Purchaser.
- 8.3 Should any inspected or tested Goods fail to conform to the specifications, the Purchaser may reject the goods and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Purchaser.
- 8.4 The Purchaser's right to inspect test and, where necessary, reject the Goods after the Goods' arrival at Project Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.
- 8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. Packing

- 9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the Contract including additional requirements, if any, specified in SCC and in any subsequent instructions ordered by the Purchaser.

10. Delivery and Documents

- 10.1 Delivery of the Goods shall be made by the Supplier in accordance with the

terms specified by the Purchaser in the order within the period as indicated in the SCC. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

11. Insurance

11.1 The Goods supplied under the Contract shall be fully insured in Indian Rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in SCC.

12. Transportation

12.1 Where the Supplier is required under the Contract to transport the Goods to a specified place of destination within India defined as Project site, transport to such place of destination in India including insurance, as shall be specified in the Contract, shall be arranged by the Supplier, and the related cost shall be included in the Contract Price.

13. Incidental Services

13.1 The supplier may be required to provide any or all of the following services, including additional services, specified in SCC, if any:

- a) Performance or supervision of the on-site assembly and/or start-up of the supplied Goods;
- b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- c) Furnishing of detailed operations and maintenance manual for each appropriate unit of supplied Goods;
- d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- e) Training if any, of the Purchaser's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance and/or repair of the supplied Goods.

14. Spare Parts

14.1 As specified in the SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a) Such spare parts as the Purchaser may elect to purchase from the Supplier, providing that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- b) In the event of termination of production of the spare parts:
- c) Advance notification to the Purchaser of the pending termination, in sufficient time to permit the Purchaser to procure needed requirements; and
- d) Following such termination, furnishing at no cost to the Purchaser, the blueprints, drawings and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The Supplier warrants that the Goods supplied under this Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination. The warranty should be comprehensive on site, repair/replacement.
- 15.2 This warranty shall remain valid for 12 months or as per the period mentioned in the specifications, whichever is higher, after the Goods or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, unless specified otherwise in the SCC.
- 15.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.
- Upon receipt of such notice, the Supplier shall immediately arrange for a standby item and within 03 days repair or replace the defective goods or parts thereof free of cost at the ultimate destination. The Supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/goods thereafter.
 - The period for correction of defects in the warranty period is 03 days.
 - If the supplier having been notified fails to remedy the defects within 03 days, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expenses and without prejudice to any other rights, which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be as specified in the SCC.
- 16.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and the Services performed, and by documents, submitted pursuant to GCC Clause 10, and upon fulfilment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the Purchaser but in no case later than sixty (60) days after acceptance of item and submission of the invoice or claim by the Supplier.
- 16.4 Payment shall be made in currency as indicated in the order.

17. Prices

- 17.1 Prices charged by the Supplier for Goods delivered and Services performed under

the Contract shall not vary from the prices quoted by the Supplier in its bid.

18. Change Orders

18.1 The Purchaser may at any time, by written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following:

- (a) Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
- (b) The method of shipping or packing;
- (c) The place of delivery; and/or
- (d) The Services to be provided by the Supplier.
- (e) The delivery schedule.

18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within seven (7) days from the date of the Supplier's receipt of the Purchaser's change order.

19. Contract Amendments

19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment.

20. Assignment

20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Purchaser's prior written consent.

21. Subcontracts

21.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in his original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

21.2 Sub-contract shall be only for bought-out items and sub-assemblies.

22. Delays in the Supplier's Performance

22.1 Delivery of the Goods and performance of the Services shall be made by the Supplier in accordance with the time schedule specified by the Purchaser.

22.2 If at any time during performance of the Contract, the Supplier or its sub-contractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s).

22.3 As soon as practicable after receipt of the Supplier's notice, the Purchaser shall

evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without penalty, in which case the extension shall be ratified by the parties by amendment of the Contract.

- 22.4 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of penalty pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalty clause.

23. Penalty clause

- 23.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the Percentage specified in SCC. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 24.

24. Termination for Default

- 24.1 The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:
- a) If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the order, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 22; or
 - b) If the Supplier fails to perform any other obligation(s) under the Contract.
 - c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- 24.2 In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22, 23, 24 the Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 25.2 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its

sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

- 25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

26. Termination for Insolvency

- 26.1 The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Purchaser.

27. Resolution of Disputes

- 27.1 The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 27.2 If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in the SCC. These mechanisms may include, but are not limited to, conciliation mediated by a third party, adjudication in an agreed National or international forum and national or international arbitration.

28. Governing Language

- 28.1 The contract shall be written in **English language**. Subject to GCC Clause 30, **English language** version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.

29. Applicable Law

- 29.1 The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of jurisdiction as specified in SCC.

30. Notices

- 30.1 Any notice given by one party to the other pursuant to this contract/order shall be sent to the other party in writing or by cable, telex, FAX or e mail and confirmed in writing to the other party's address specified in the SCC.
- 30.2 A notice shall be effective when delivered or on the notice's effective date, which ever is later.

31. Taxes and Duties

- 31.1 Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser. However, Sales tax in respect of the transaction between the Purchaser and the Supplier shall be payable extra, if so stipulated in the order.
- 31.2 In addition to the above terms, all terms of supply of CSIR existing and issued from time to time is applicable to this tender without prejudice to other terms.
- 31.3 Being the purchases for scientific purpose, the customs/Excise duty exemptions are applicable

32. Disqualification of Tenders

- 32.1 Tenders are liable for rejection if they are not in line with the terms and conditions of this tender notice.
- 32.2 Conditional quotations will not be considered.

33. Details of Equipments supplied to Government/PSU/Autonomous Body Labs:

The tenderers who have supplied identical or similar equipment to other Labs/Institutions have to furnish the details of such suppliers for the preceding three years along with the prices eventually or finally paid positively.

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the General Conditions is indicated in parentheses.

1. Definitions (GCC Clause 1)

- (a) The Purchaser is The Director, Zoological Survey of India.

2. Performance Security (GCC Clause 7)

Substitute clause 7.1 of the GCC by the following:

- 2.1 Within 7 days after the Supplier's receipt of order, the Supplier shall furnish Performance Security to the Purchaser for an amount of 10% of the contract value, valid up to 60 days after the date of completion of performance obligations including warranty obligations.

3. Inspection and tests

Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

- 3.1 After the goods are manufactured and assembled, inspection and testing of the goods shall be carried out at the supplier's plant by the supplier, prior to shipment to check whether the goods are in conformity with the technical specifications attached to the purchase order. Manufacturer's test certificate with data sheet shall be issued to this effect and submitted along with the delivery documents.

The purchaser if so desires shall be present at the supplier's premises during such inspection and testing. The location where the inspection is required to be conducted should be clearly indicated. The supplier shall inform the purchaser about the site preparation, if any, needed for installation of the goods at the purchaser's site at the time of submission of order acceptance.

- 3.2 The acceptance test will be conducted by the Purchaser, their consultant or other such person nominated by the Purchaser at its option after the equipment is installed at purchaser's site in the presence of supplier's representatives. The acceptance will involve trouble free operation. There shall not be any additional charges for carrying out acceptance test. No malfunction, partial or complete failure of any part of the equipment is expected to occur. The Supplier shall maintain necessary log in respect of the result of the test to establish to the entire satisfaction of the Purchaser, the successful completion of the test specified.

- 3.3.1 In the event of the ordered item failing to pass the acceptance test, a period not exceeding one week will be given to rectify the defects and clear the acceptance test, failing which the Purchaser reserve the right to get the equipment replaced by the Supplier at no extra cost to the Purchaser.

- 3.4 Successful conduct and conclusion of the acceptance test for the installed goods and equipments shall also be the responsibility and at the cost of the Supplier.

- 3.5 Manuals and drawings before the goods and equipments are taken over by the Purchaser; the Supplier shall supply operation and maintenance manuals together with drawings of the goods and equipments built. These shall be in such details as will enable the Purchaser to operate, maintain, adjust and repair all parts of the works as stated in the specifications.

- 3.6 The Manuals and Drawings shall be in the ruling language (English) in such form and numbers as stated in the contract.

- 3.7 Unless and otherwise agreed, the goods equipment shall not be considered to be completed for the purposes of taking over until such manuals and drawing have been supplied to the Purchaser.

4. Packing (GCC Clause 9)

Add as Clause 9.3 of the GCC of the following:

Packing Instructions: Each package will be marked on three sides with proper

paint/indelible ink, the following:

- i) Item
- ii) Contract No.
- iii) Country of Origin of Goods
- iv) Supplier's Name and
- v) Packing list reference number.

5. Delivery and Documents (GCC Clause 10)

Generally the delivery of the goods should be made within 08 weeks from the date of placement of purchase order. Within 24 hours of shipment, the supplier shall notify the purchaser and the insurance company by cable/telex/fax/e mail the full details of the shipment including contract number, railway receipt number/ AWB etc and date, description of goods, quantity, name of the consignee, invoice etc. The Supplier shall mail the following documents to the purchaser with a copy to the insurance company:

- (i) 4 Copies of the Supplier invoice showing contract number, goods' description, quantity, unit price, total amount;
- (ii) Acknowledgment of receipt of goods from the consignee(s) by the transporters;
- (ii) Insurance Certificate, if any.
- (iii) Manufacturer's/Supplier's warranty certificate;
- (iv) Inspection Certificate issued by the nominated inspection agency, if any, and the Supplier's factory inspection report; and
- (v) Certificate of Origin.
- (vi) Two copies of the packing list identifying the contents of each package.

The above documents should be received by the Purchaser before arrival of the Goods (except where the Goods have been delivered directly to the Consignee with all documents) and, if not received, the Supplier will be responsible for any consequent expenses.

6. Insurance (GCC Clause 11)

For delivery of goods at the purchaser's premises, the insurance shall be obtained by the Supplier to an amount equal to 110% of the value of the goods from "warehouse to warehouse" (final destinations) on "All Risks" basis including War Risks and Strikes. The insurance shall be valid for a period of not less than 3 months after installation and commissioning. However, in case of orders placed on FOB basis, the purchaser shall arrange Insurance.

7. Incidental services (GCC clause 13)

The incidental services to be provided are as under:

- Furnishing of 01 set of detailed operations & maintenance manual (along with circuit Diagrams etc.).

8. Spare Parts (GCC Clause 14)

Add as Clause 14.2 to the GCC the following:

Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods, such as gaskets, plugs, washers, belts etc. Other spare parts and components shall be supplied as promptly as possible but in any case within six months of placement of order.

9. Warranty (GCC Clause 15)

In partial modification of the provisions, the warranty period shall be 12 months or as per the period mentioned in the specifications whichever is higher, from date of acceptance of Goods. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the contract. If for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall at its discretion make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests. The warranty should be comprehensive on site repair/replacement.

10. Payment (GCC Clause 16)

- (a) Payment shall be made by the Purchaser to the extent of **100%** against inspection and delivery in good condition and after completion of installation **(at the locations as per details in Annexure - A to this Document)**, commissioning and acceptance of the system/equipment to the entire satisfaction of the Purchaser and on production of unconditional performance bank guarantee as specified in Clause 2.1 of SCC .
- (b) For imported items, in order to open **100%** L.C, the supplier shall furnish an unconditional Performance Bank Guarantee valid till **60 days** after the warranty period of installation. **The Performance Bank Guarantee to be submitted from a Scheduled Bank of India or any International Bank duly endorsed by Nationalised Bank in India for 10% of the order value along with order acknowledgement, to open L.C for 100%.**
- (c) Agency commission, if any shall be paid after satisfactory installation & commissioning of the goods at the destination at the exchange rate prevailing on the date of negotiation of LC documents, subject to DGS&D registration for restricted items.

11. Penalty Clause (GCC Clause 23)

11.1 For delays:

GCC Clause 23.1 --The applicable rate is 1% per week and the maximum deduction is 10% of the contract price, after which the contract is liable for termination at supplier's cost, in case of additional expenditure in procurement.

12. Resolution of Disputes (Clause 28)

Add as GCC Clause 28.3 the following:

The dispute resolution mechanism to be applied pursuant to GCC Clause 28 shall be as follows:

(a) In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Secretary, Ministry of Environment & Forests and if he is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.

(b) In the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.

(c) The venue of the arbitration shall be the place from where the order is issued.

13. Applicable law (GCC clause 30)

13.1 The place of jurisdiction would be Kolkata

14. Notices

For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.

Purchaser: **Zoological Survey of India
Office of the Director
Prani Vigyan Bhawan, M Block,
New Alipur, Kolkata - 700053**

Supplier: (To be filled in by the supplier)

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15. Progress of supply

Supplier shall regularly intimate progress of supply, in writing, to the Purchaser as under*:

- Quantity offered for inspection and date;
- Quantity accepted/rejected by inspecting agency and date;
- Quantity despatched/delivered to consignees and date;
- Quantity where incidental services have been satisfactorily completed with date;
- Quantity where rectification/repair/replacement effected/completed on receipt of any communication from consignee/Purchaser with date;
- Date of completion of entire Contract including incidental services, if any; and
- Date of receipt of entire payments under the Contract

(In case of stage-wise inspection, details required may also be specified).

16. Right to use defective goods

16.1 If after delivery, acceptance and installation and within the guarantee and warranty period, the operation or use of the goods proves to be unsatisfactory, the Purchaser shall have the right to continue to operate or use such goods until rectifications of defects, errors or omissions by repair or by partial or complete replacement is made without interfering with the Purchaser's operation.

17. Supplier Integrity

The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state of the art methods and economic principles and exercising all means available to achieve the performance specified in the contract.

18. Training

The Supplier is required to train the designated Purchaser's technical and end user personnel to enable them to effectively operate the total equipment wherever indicated/necessary.

BID SECURITY FORM

Whereas1 (hereinafter called "the Bidder") has submitted its bid dated..... (Date of submission of bid) for the supply of..... (Name and/or description of the goods) (Hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE (Name of bank) of (Name of country), having our registered office at (Address of bank) (Hereinafter called "the Bank"), are bound unto (Name of Purchaser) (Hereinafter called "the Purchaser") in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _____ 2010.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to execute the Contract Form if required; or
 - (b) Fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions. This guarantee will remain in force up to and including forty-five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the Bank)

Name of Bidder

PERFORMANCE SECURITY FORM

To: (Name of Purchaser)

WHEREAS (Name of Supplier)

Hereinafter called "the Supplier" has undertaken, in pursuance of Contract no.....

Dated,..... 2010 to supply.....(Description of Goods and Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....2010

Signature and Seal of Guarantors

.....

.....

.....

Date.....2010

Address:.....

.....

.....

PERFORMANCE STATEMENT FORM
(For A Period Of Last 3 Years)

Name of the Firm.....

Order placed by (full address of purchaser)	Order No. and date	Description and quantity of ordered equipment commissioned	Price	Date of completion of delivery/ commissioning as per Contract/ Actual	Remarks indicating reasons for late delivery/ commissioning, if any	Has the equipment been installed/ commissioned satisfactory? (Attach a certificate from the purchaser/Consignee)	Contact Person alongwith Tel. No., Fax No. & e-mail address

--	--	--	--	--	--	--	--

Signature
Rubber stamp

Place :

Date :

MANUFACTURERS' AUTHORIZATION FORM

No. _____

Dated _____

**Zoological Survey of India
Office of the Director
Prani Vigyan Bhawan, M Block,
New Alipur, Kolkata - 700053**

Dear Sir:

We _____ who are established and reputable manufacturers _____ of _____ having factories at _____ (*address of factory*) do hereby authorize M/s (*Name and address of Agent*) to submit a bid, negotiate and receive the order from you against your tender enquiry.

No company or firm or individual other than M/s _____ is authorized to bid, and conclude the contract in regard to this business.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract and Clause of the Special Conditions of Contract for the goods and services offered by the above firm.

Yours faithfully,

(Name)

(Name of manufacturers)

Note: This letter of authority should be on the **Letterhead of the manufacturer** and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its Technical Bid

SERVICE SUPPORT DETAILS FORM

Sl. No.	Nature of training imparted	List of similar type equipments serviced in the past 3 years	Local Address, Telephone Nos. Fax Nos and e-mail address of the firm located at any of the four Metro cities or adjoining areas	Value of minimum stock of consumable spares held at all times.

Signature and Seal of the manufacturer/Bidder.....

Place:

Date:

BID FORM

To

**Zoological Survey of India
Office of the Director
Prani Vigyan Bhawan, M Block,
New Alipur, Kolkata - 700053**

Sir,

Having examined the bidding document the receipt of which is hereby duly acknowledged, we the undersigned offer to supply and deliver/commission _____(Description of Goods) in conformity with the said bidding documents for a sum of _____(total bid price in words & figures) or such other sums as may be ascertained from the bid.

We undertake that if our bid is accepted we will deliver/commission the goods in accordance with the delivery schedule specified.

If our bid is accepted we will obtain the guarantee of the bank in a sum equivalent to _____ percent of the contract price for the due performance of the contract, in the form Prescribed by the purchaser.

We agree to abide by this bid for a period of _____(number) of days after the date fixed for bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us.

Commissioning and gratuities, if any, paid or to be paid by us to the agents relating to this bid, and to contract executions if we are awarded the contract, are listed below:

Name and address Commission of agent	Amount in Rupees	Purpose of

(if none, state "none")

We understand that you are not bound to accept the lowest or any bid you may receive. Dated this _____ day of _____ 2010. Signature

In the capacity
of _____ Duly authorized to sign the bid for and on
behalf of _____.

Part – I

(Technical Bid)

Bid Letter

**Zoological Survey of India
Office of the Director
Prani Vigyan Bhawan, M Block,
New Alipur, Kolkata - 700053**

Ref. Tender No.....

Sub.: Supply, Installation, Commissioning and Satisfactory Demonstration of Scientific equipments etc.

Sir,

We, the undersigned agency, having read and examined in detail the specifications and all the bidding documents do propose to provide the Services as specified in the bidding document.

Our offices are equipped with adequate facilities for Supply, Installation, Commissioning and Satisfactory Demonstration of Scientific equipments required by the Zoological Survey of India.

All prices mentioned in our proposal are in accordance with the terms and condition specified in the bidding document and extant statutes/rules etc.

All the prices and other terms and conditions of this proposal are valid for a period of 90 calendar days from the opening of the bids.

We are an Indian firm and do hereby confirm that our bid prices are all inclusive.

We have carefully read and understood the terms and conditions of the contract applicable to the tender and we do hereby undertake to provide the services as per

these terms and conditions.

We enclose herewith the complete Technical Bid as required by you.

Certified that we are:

A sole proprietor firm and the person signing the tender is the sole proprietor/constituted attorney of the sole proprietor,

or

A partnership firm and the person signing the tender is the signing authority and he/she has the authority to refer to arbitration disputes concerning the business of the partnership by the virtue of the partnership agreement/by virtue of general power of attorney.

or

A company and the person signing the tender is the constituted attorney.

or

A consortium of companies with the primary party designated in Annexure A and the person signing the tender is the constituted attorney or authorized signatory of the primary party.

22 Note: Delete whatever is not applicable. All corrections/deletions should invariably be duly attested by the person authorized to sign the tender document.

23 We do undertake that, until a formal contract is prepared and executed, this bid, together with your acceptance thereof, the tender document and placement of letter of intent awarding the contract, shall constitute a binding contract between us.

Dated this..... day of 2010

Signature of Agency

Full Address:

Telephone No

Details of Enclosure

Fax No.:

Company Seal

Annexure A

Technical Bid

Bid Particulars

Tender No.....

- a) Name of the Bidder

- b) Address of the Bidder

Telephone No.

Fax

E- mail

- c) Date of Inception:

- d) TAN/PAN No.

- e) ITR for the last 3 years

- f) Sales Tax/Service TAX/VAT returns for last 3 years

g) Name and Address of the officer to whom all references shall be made regarding this tender:

Phone

Fax

E-mail

Signature.....

Name.....

Designation.....

Date.....

Company Seal.....

Annexure B

Technical Bid

Format for Specifications of Items proposed to be supplied/commissioned

S.No.	Item	Technical Specifications	Deviations (if any) from Technical Specifications required by the Purchaser

Annexure C
Technical Bid
Agency's Experience

Clients Details where such items/facilities have been supplied/installed/ commissioned have been undertaken

Name & Address of Client :

Type of Client :

Address :

Details of Items supplied/commissioned :

Quantity :

Approximate value of Items :

(in Indian Rupees)

Name, title and Contact details of the contact at :

Client location :

Agency Signature, Name, Designation & :

Company Seal

Note:

Documentary evidence in respect of each client to be enclosed.

Part - II

(Financial Bid)

Bid Letter

To

**Zoological Survey of India
Office of the Director
Prani Vigyan Bhawan, M Block,
New Alipur, Kolkata - 700053**

Sir,

We declare:

i) that we are sole owner/authorized agents/ of

.....

That we are equipped with infrastructure/expertise and other facilities required for **Supply, Installation, Commissioning and Satisfactory Demonstration of Scientific equipments etc in the ZSI.**

We do hereby undertake, that, In the event of acceptance of our bid, the **Supply, Installation, Commissioning and Satisfactory Demonstration of Scientific equipments etc** shall be made as stipulated in the work order and the tender terms and conditions to the Bid.

We enclose here with the complete Financial Bid as required by you. We have carefully read and understood the terms and conditions of the tender and the conditions of the contract applicable to the tender and we do hereby undertake the **Supply, Installation, Commissioning and Satisfactory Demonstration of Scientific equipments etc** as per these terms and condition.

Certified that we are:

a sole proprietorship firm and the person signing the tender is the sole proprietor / constituted attorney of the sole proprietor,

Or

a partnership firm, and the person signing the tender is the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney,

Or

a company and the person signing the tender is the constituted attorney.

(NOTE: Delete whatever is not applicable. All corrections/deletions should invariably be duly attested by the person authorized to sign the tender document.)

We do hereby undertake, that, until a formal contract is prepared and executed, this bid, together with your written acceptance thereof, the tender document and placement of letter of intent awarding the contract, shall constitute a binding contract between us.

Dated: Signature of authorized representative

Name of Agency :

Full Address :

Company Seal :

Detail of enclosures :

Financial Bid Formats

*(Note: In the financial bid format, the rate shall be quoted in Indian Rupees/Convertible Foreign Currency in **figures and words**. In case of discrepancy between the rate quoted in **figures and words**, the **rate quoted in words will be taken as final** and shall be binding on the agency)*

Form 1: Supply, Installation, Commissioning and Satisfactory Demonstration of Scientific equipments/facilities etc

S.No.	Item	Amount (with item-wise break-up; taxes to be shown separately)

QUALIFICATION REQUIREMENTS/CRITERIA

- i) The Bidder should be a manufacturer or their dealer specifically authorised by the manufacturer to quote on their behalf for this tender as per Manufacturer Authorisation Form and Indian agents of foreign principals, if any. Who must have designed, manufactured, tested and supplied the equipment(s) similar to the type specified in the "Technical Specification". Such equipments must be of the most recent series/models incorporating the latest improvements in design. The models should be in successful operation for at least one year as on date of Bid Opening.
- ii) Details of Service Centres located in metro cities or adjoining areas and information on Service support facilities that would be provided after the warranty period (In the Service Support Form).
- iii) That, in the case of a Bidder not doing business in India, the Bidder is/or will be (if Successful) represented by an Agent in India located at any of the metro cities or adjoining areas who shall be equipped and able to carry out the Supplier's maintenance, repairs and Spare parts, stocking obligations prescribed by the conditions of the contract.
- iv) That adequate and specialized expertise is already available or will be made available following the execution of the contract in the Purchaser's country, to ensure that the support services are responsive and adequate.
- v) That the Bidder will assume total responsibility for the fault-free operation of equipment, application software, if any, and maintenance during the warranty period and provide necessary maintenance services for five years after end of warranty period if required.
- vi) The Indian Agents of foreign manufacturers/ suppliers quoting directly on behalf of their principals for items appearing in the restricted list of the current EXIM policy are registered with DGS&D.
- vii) To maintain sanctity of tendering system one Indian agent cannot represent two different foreign principals in one tender.
- viii) Bidders who meet the criteria given above are subject to be disqualified, if they have made untrue or false representation in the forms, statements and attachments submitted in proof of the qualification requirements or have a record of poor performance, not properly completing the contract, inordinate delays in completion or financial failure, etc.

Deputy Director & Head of the Office

Zoological Survey of India (HQ)